

# Spectator Area Marshal

## **Vision:**

**What you deliver:** Safe, efficiently run spectator areas with great viewing opportunities.

**How you deliver:** Give Spectator Area workers a successful experience. Create a professional but friendly atmosphere for both workers and spectators.

## **Responsibilities:**

Spectator Area Set Up

Spectator Area Operations

- Parking Control
- Crowd Control

Spectator Area Tear Down and Clean Up

## **Others on Your Team:**

Captain of Spectator Area

Law Enforcement Officers

EMT's

## **Check List:**

Day of Event:

- ◇ Meet with Captain to go over any last minute details.
- ◇ Help transport all equipment to site (family radios, bibs, pennant ribboning, stakes etc)
- ◇ Assist erecting sponsor's banners and signs to be placed at each spectator area

Spectator Area Set Up and Operation

- ◇ Position parking staff (for early bird spectators).
- ◇ Place pennant ribbon that defines there boundaries of the spectator area
- ◇ Set up sponsor's banners at the planned locations. Metal stakes will already be in place.
- ◇ Position remaining spectator marshals
- ◇ Test your communications net
- ◇ Keep in communication with other marshals during the running of the stage. Look for potential trouble areas and try to handle before small problems become larger.
- ◇ Help take down all stakes, signs, sponsor's banners and ribbon in the vicinity of the parking and spectator area.
- ◇ Help return all materials, equipment and banners to Equipment Manager or Chief of Spectator Areas. Be particularly careful with sponsors banners (so someone does not walk off with them – and we have to pay for them).